

**DOCUMENTS TO BE SUBMITTED TO THE LICENSING AUTHORITY ALONG  
WITH APPLICATION FOR GRANT OF LOAN LICENCES IN FORM 25A, 28A,  
28DA & 32A.**

- 1 Application (statutory) in form-24A/ 27A / 31A/27DA.  
Duly signed by the Proprietor / Managing Partner / Managing Director/ Person declared as responsible under Sec.34 / Person Authorized by the Board of Directors accompanied by Company Board Resolution.
- 2 Partnership Deed *in case of partnership firm*.
- 3 Declaration of the Proprietor / Partners / Directors etc. in Affidavit (Format enclosed) and List of Directors downloaded from MCA website signed by Company Secretary / Managing Director (In case of company).
- 4 Self attested Copy of Aadhar card/Passport/Electoral card as proof of residential address of the responsible person as mentioned in the Affidavit at Sl.No. 2.
- 5 Letter addressed to the parent firm/Company requesting for consent for availing the manufacturing facilities.
- 6 Consent letter from the parent firm/Company enclosed with statement of spare capacity
- 7 Copy of licenses of the parent firm/Company with copy of approved list of the products. ( attested by the M.D. / Director of Parent unit/company)
- 8 Consent letter of the Technical Staff ( Which contain the name of the applicant Unit, and the products ) – (in prescribed Format)
- 9 Copy of the Drug licenses in Form 20B, 21B of the applicant.